



Republic of the Philippines  
**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE



January 22, 2025

**DIVISION MEMORANDUM**

No. **009**, s. 2025

**DIVISION TRAINING-WORKSHOP ON ALTERNATIVE DELIVERY MODES (ADMs) ONE-STOP-SHOP SCHOOL FOR SELECT PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOL HEADS**

To: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. The Schools Division of Marinduque, through the Curriculum Implementation Division, will conduct the **“Division Training-Workshop on Alternative Delivery Modes (ADMS) One-Stop-Shop School for Select Public and Private Elementary and Secondary School Heads”** on March 26-28, 2025 at SDO Marinduque Conference Hall, Malusak, Boac, Marinduque.
2. This capacity building activity has the following objectives:
  - a. to assess the current ADM strategies in place across the division, identifying strengths, gaps, and areas for improvement to ensure alignment with the unique needs of learners;
  - b. to provide updated knowledge on ADM program offerings, ensuring educators and stakeholders to effectively deliver these programs;
  - c. to develop an ADM Implementation Plan either Education in Emergencies and /or any ADM appropriate to each schools’ situation that tracks the progress and impact of ADM programs, facilitating continuous improvement and ensuring these modes effectively contribute to enhanced learning outcomes; and
  - d. to ensure that each district offers at least one (1) ADM class.
3. Participants in this training are the select 46 elementary and 27 secondary school heads, 10 Private school heads, 10 Public Schools District Supervisors, 8 Education Program Supervisors, and 19 members of the Project Organization and

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*



Address: T. Roque St., Malusak, Boac, Marinduque  
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611  
E-mail: marinduque@deped.gov.ph  
Website: <https://depedmarinduque.com>

Staffing. They are expected to bring with them a laptop, charger, extension cord, and School Performance Indicator Report from SY 2021-2022 to SY 2023-2024.

4. The opening program will commence at 8:00 AM on the opening day and will conclude at 5:00 PM on the final day. Meals and supplies of participants, resource speakers, and members of the Program Management Team shall be charged to RO-4B-24-1433 Fund subject to existing accounting and auditing rules and regulations.

5. Training Matrix, List of Participants, and Composition of the Program Management Team (PMT) are also attached as enclosures to this Memorandum.

6. Immediate dissemination of the contents of this Memorandum is desired.



**LYNN G. MENDOZA, EdD**

OIC, Schools Division Superintendent

Encl. As stated  
Reference: None  
To be indicated in the Division Perpetual Index  
under the following subjects:

SCHOOLS TRAINING PROGRAMS WORKSHOPS

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead."*



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 • **Fax No.:** (042) 332-1611  
**E-mail:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>

Enclosure No. 1 to Division Memorandum No. 009, s. 2025

**DIVISION TRAINING-WORKSHOP ON ALTERNATIVE DELIVERY MODES  
(ADM) ONE-STOP-SHOP SCHOOL FOR SELECT PUBLIC AND PRIVATE  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
March 26-28, 2025**

<b>Time (Day 1)</b>	<b>Topic/Activity</b>	<b>Facilitator/Resource Speaker</b>
8:00-9:30 AM	Preliminary Activities/ Opening program <ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Prayer</li> <li>• DepEd QPS</li> <li>• Welcome Remarks</li> <li>• Inspirational Message</li> <li>• Statement of Purpose and Introduction of Participants</li> </ul>	Program Management Team (PMT)  AVP AVP AVP  <b>Mr. John M. Chavez</b> Chief ES, CID  <b>Lynn G. Mendoza, EdD</b> OIC, Schools Division Superintendent  <b>Jennifer E. Monte, PhD</b> EPS, GMRC/VE/ADM
	Pretest & Levelling of Expectations	<b>Kyle David V. Atienza</b> SEPS – HRDS (SGOD)
9:31-9:45 AM	Health Break	
9:46- 12:00 NN	ADM One-Stop Shop Policy	<b>Jennifer E. Monte, PhD</b> ADM Focal Person  <b>Ma. Corazon A. Borja, EdD</b> Principal II, Mogpog NCHS
12:01-1:00 PM	Lunch Break	
1:01-3:00 PM	Status of ADM - Open High School Program (OHSP) Implementation	<b>Thelma M. Salvacion</b> Principal I Buenavista NHS
3:01-3:15 PM	Health Break	
3:16-4:20 PM	SWOT ANALYSIS	<b>Jerome S. Catamio</b> Principal II, Tigwi NHS  <b>Rowel S. Laririt</b> Principal II, Landy NHS
4:21-4:30 PM	Daily Evaluation	
4:31-5:00 PM	Clearing House	
<b>Time (Day 2)</b>	<b>Topic/Activity</b>	<b>Facilitator/Resource Speaker</b>

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*



Address: T. Roque St., Malusak, Boac, Marinduque  
 Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611  
 E-mail: marinduque@deped.gov.ph  
 Website: <https://depedmarinduque.com>

8:00-8:30 AM	Management of Learning	Assigned District
8:31 - 9:30 AM	Focus Group Discussion (Per District)	<b>Maxima R. Marquez</b> Principal II, Matalaba NHS  <b>Rowena M. Loto</b> Principal II, Ilaya NHS
9:31 - 9:45 AM	Health Break	
9:46-12:00 NN	Processing the SWOT Analysis	<b>Jimmy M. Romasanta</b> Head Teacher III, Tiguion NHS  <b>Democrito M. Nazareno</b> Principal IV, Marinduque NHS
12:01-1:00 PM	Lunch Break	
1:01- 3:00 PM	Crafting of Action Plan for ADM Implementation (Focus on the appropriate ADM or Education in Emergencies)	<b>John M. Chavez</b> Chief ES, CID  <b>Jennifer E. Monte, PhD</b> ADM Focal Person  <b>Thelma M. Salvacion</b> Principal 1 Buenavista NHS
3:01-3:15 PM	Health Break	
3:16-4:20 PM	Continuation of Crafting of Action Plan for ADM....	
4:21-4:30PM	Daily Evaluation	
4:31-5:00 PM	Clearing House	
<b>Time (Day 3)</b>	<b>Topic/Activity</b>	<b>Facilitator/Resource Speaker</b>
8:00-8:30 AM	Management of Learning	Assigned District
8:31-12:00NN	Presentation and Critiquing of ADM Action Plan	
12:01-1:00 PM	Lunch Break	
1:01-2:00 PM	Tagging of Learners in the LIS	Marisol O. Luarda Division Planning Officer
2:01-3:00 PM	Open Forum	
3:01-3:15PM	Health Break	
3:16-3:45 PM	Posttest	<b>Kyle David V. Atienza</b> SEPS - HRDS (SGOD)
3:45-4:20 PM	Clearing House and Ways Forward	
4:21-4:30PM	Daily Evaluation	
4:31-5:00 PM	Closing Program	

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead."*



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 • **Fax No.:** (042) 332-1611  
**E-mail:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>

Enclosure No. 2 to Division Memorandum No. 009, s. 2025

LIST OF PARTICIPANTS

	NAME OF PARTICIPANTS	STATION / DISTRICT	DESIGNATION
<b>CID PERSONNEL</b>	1. Dr. Ma. Shiela S.Saet	CID	EPS
	2. Jelly L. Sore	CID	EPS
	3. Freddie M. Malabayabas	CID	EPS
	4. Dr. Nestor T. Rualo	CID	EPS
	5. Florie M. Regencia	CID	EPS
	6. Dr. Mariam B. Rivamonte	CID	EPS
	7. Rolito M. Dela Cruz	CID	EPS
	8. Romualdo O. Magculang	CID	EPS
	9. Aurea L. Mazo	Boac North District	PSDS
	10. Myra R. Labay	Boac South District	PSDS
	11. Maridel G. Lincallo	Buenavista District	PSDS
	12. Dr. Elvin C. Perlas	Gasán District	PSDS
	13. Warlito P. Constantino	Mogpog District	PSDS
	14. Constanca R. Vasco	Sta. Cruz South District	PSDS
	15. Dr. Jay P. Peña	Sta. Cruz East District	PSDS
	16. Dr. Maria Lourdes R. Ricohermoso	Sta. Cruz North District	PSDS
	17. Dr. Dingson A. De Sena	Torrijos District	PSDS
	18. Dr. Joven M. Mogol	Torrijos District	PSDS
DISTRICT	NAME OF PARTICIPANTS	SCHOOL	DESIGNATION
ELEMENTARY LEVEL			
<b>Boac North District</b>	19. Ulysis J. Galloniga	Bantauyan PS	Teacher In-Charge
	20. Rowena M. Racelis	Poras ES	Head Teacher III
	21. Jose Jason L. Miciano	Putting-Buhangin ES	Teacher In-Charge
	22. Ma. Monique J. De Luna	Puyog ES	Principal I
	23. Cresencia L. Landoy	Tanza ES	Head Teacher III
<b>Boac South District</b>	24. Fernando M. Panuculan	Amoingon ES	Head Teacher III
	25. Marlon F. Espiritu	Balagasan ES	Teacher In-Charge
	26. Maribel E. Orpalas	Bangbangalon ES	Principal II
	27. Joemar L. Linga	Boac South Central	Principal II
	28. Arline M. Mayo	Duyay ES	Principal II
	29. Pinky M. Mabiog	Mainit ES	Principal I
<b>Buenavista District</b>	30. Alfin C. Jambalos	Bagacay ES	Principal I
	31. Arnel L. Limbo	Bagtingon ES	Head Teacher III
	32. Arlene L. Lumagui	Bancoro ES	Principal I
	33. Oscar V. Manalo	Binunga ES	Head Teacher III
	34. Adelaida M. Saguid	Caigangan ES	Principal II
	35. Milarosa P. Salvacion	Lipata ES	Teacher-In-Charge
	36. Marilyn M. Milambiling	Malbog ES	Teacher In-Charge
	37. Glen P. Espirituo	Pag-asa ES	Principal I
	38. Marvin M. Jinao	Tungib ES	Teacher-In-Charge
	39. Dexter S. Rolloque	Yook ES	Principal I
<b>Gasán District</b>	40. Junjun S. Sapunggan	Antipolo ES	Principal 1
	41. Minerva A. Malabayabas	Bahi ES	Principal 1

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead."*



Address: T. Roque St., Malusak, Boac, Marinduque  
 Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611  
 E-mail: marinduque@deped.gov.ph  
 Website: https://depedmarinduque.com

	42. Susibeth M. Villaruel	Cabugao ES	Head Teacher 1
	43. Jhonrex L. Sapunto	Masiga ES	Principal II
	44. Franklin S. Palomares	Quatis ES	Teacher-In-Charge
<b>Mogpog District</b>	45. Ruth F. Mangi	Argao ES	Teacher-In-Charge
	46. Rhodora B. Peña	Bintakay ES	Principal II
	47. Reynaldo J. Ilagan Jr.	Butansapa ES	Principal I
	48. Edgar L. Jardeleza	Capayang ES	Principal II
	49. Francis L. Pacia	Laon ES	Principal II
	50. Gina M. Mapacpac	Nangka ES	Principal II
	51. Merissa Lyn M. Malbog	Sayao ES	Teacher-In-Charge
	52. Alerma M. Ola	Ino ES	Principal I
	53. Odette L. Malco	Sumangga ES	Principal I
	54. Alex M. Malbog	Janagdong ES	Head Teacher I
<b>Sta. Cruz East District</b>	55. Diomer Dela Rosa Dy	Angas ES	Head Teacher III
	56. Rona Mae M. Paradero	Makapuyat ES	Principal II
	57. Michelle L. Rivamonte	Tagum ES	Head Teacher III
	58. Rosalina D. Regio	Taytay ES	Principal I
<b>Sta. Cruz North District</b>	59. Marilyn R. Alaras	Hupi ES	Principal II
<b>Sta. Cruz South District</b>	60. Maria Paz S. Pernia	Gabalton ES	Principal II
<b>Torrijos</b>	61. Norman P. Romasanta	Malibago ES	School Principal II
	62. Grace V. Cabral	Sibuyao ES	Head Teacher III
	63. Ludy A. Roldan	Suha ES	Teacher In-Charge
	64. Joey M. Mataac	Talawan ES	Head Teacher I
<b>PRIVATE ELEMENTARY LEVEL</b>			
<b>Buenavista District</b>	65. Elveriza P. Valdepena	Good Shepherd Diocesan School-IFI	OIC - Principal
<b>JUNIOR / SENIOR HIGH SCHOOL LEVEL</b>			
<b>Boac North District</b>	66. Rowena M. Loto	Ilaya NHS	Principal I
	67. Democrito M. Nazareno	Marinduque NHS	Principal IV
<b>Boac South District</b>	68. Dino S. Nepomuceno	Cawit National Comprehensive HS	Principal II
<b>Buenavista District</b>	69. Thelma M. Salvacion	Buenavista NHS	Principal I
	70. Teresa Sumagui	Buenavista NHS – Bagacay Annex	Teacher In-Charge
	71. Marcelo Naranjo	Buenavista NHS – Daykitin Annex	Principal I
	72. Peter John P. Delos Santos	Buenavista NHS - Lipata-Tungib Annex	Teacher In-Charge
	73. Carl Angelo B. Lasac	Buenavista NHS – Sihi Annex	Teacher -In-Charge
	74. Mae Laarni M. Saporna	Yook NHS	Principal I
	75. Ray Alben M. Manaog	Bagtingon NHS	Principal I
<b>Gasán District</b>	76. Norminda S. Mabao	Bangbang NHS	Principal I
	77. Marivic L. Zamora	Bognuyan NHS	Principal I
	78. Jimmy M. Romasanta	Tiguion NHS	School Principal I
<b>Mogpog District</b>	79. Darwin Mayo	Argao NHS	Principal I
	80. Jayson M. Luna	Balanacan NHS	Principal I
	81. Randy M. Sales	Butansapa NHS	Principal I

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 • **Fax No.:** (042) 332-1611  
**E-mail:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>

	82. Ma. Corazon A. Borja	Mogpog NCHS	Principal II
	83. Ramer M. Mansalapus	Sayao NHS	Head Teacher III
	84. Evangeline S. Luarca	Puting Buhangin NHS	Head Teacher 1
<b>Sta. Cruz East District</b>	85. Bernadette M. Ricafrente	Alobo NHS	Principal I
	86. Alfonso R. Regenio	Makapuyat NHS	Teacher In-Charge
	87. Lourdes R. Balagwis	Tagum NHS	Principal I
<b>Sta. Cruz North District</b>	88. Ronald Giron	Hupi NHS	Head Teacher III
	89. Rowel S. Laririt	Landy NHS	Principal II
<b>Sta. Cruz South District</b>	90. Miguelito E. Ricaplaza	Kilo-Kilo NHS	Head Teacher III
	91. Analiza M. Retardo	Maniwaya NHS	Principal I
	92. Maxima R. Marquez	Matalaba NHS	Principal II
	93. Jomar R. Quimora	Mongpong NHS	Teacher In-Charge
<b>Torrijos District</b>	94. Bernadette P. Requintel	Bonliw NHS	Principal I
	95. Ederlyn C. Quezada	Malibago NHS	Principal I
	96. Elizabeth R. Paralejas	Matuyatuya NHS	Principal I
	97. Randy R. Candelaria	Sibuyao NHS	Teacher In-Charge
	98. Jerome S. Catamio	Tigwi NHS	Principal II
	99. Cherry Ann F. Del Mundo- Jalos	Poctoy NHS	Principal I
	100. Antonio F. Zoleta	Torrijos SHS	Head Teacher III
<b>PRIVATE JUNIOR / SENIOR HIGH SCHOOL LEVEL</b>			
<b>Boac North District</b>	101. S. Ma. Gilda J. Valmoria, RVM	St. Mary's College Marinduque	School President
<b>Buenavista District</b>	102. Primo Victor G. Pernia	Marinduque Victorian's College	Principal
<b>Gasán District</b>	103. Dr. Josephine Luna	Marinduque Midwest College	Principal
	104. Milca S. Garay	Marinduque Technical and Vocational Institute	Principal
<b>Mogpog District</b>	105. Virginia M. Mercader	Quezon- Roxas HS of Marinduque Foundation Inc.	Principal
<b>Sta. Cruz East District</b>	106. Divina R. Preclaro	Malindig Institute Foundation Inc	Principal
<b>Sta. Cruz South District</b>	107. Janice L. Rolluqui	Holy Infant Parochial Schools Sta. Cruz Marinduque	Principal
	108. Romeo R. Jimenez	Sta. Cruz Institute (Marinduque) Inc. Sta. Cruz Institute (Marinduque) Inc. (Night High School)	Principal
<b>Torrijos District</b>	109. Dr. Ederlyn M. Frias	Our Mother of Perpetual Succor Academy	Principal
<b>PROJECT ORGANIZATION AND STAFFING</b>			
<b>SDO PERSONNEL</b>	<b>NAME</b>	<b>STATION</b>	<b>DESIGNATION</b>
	110. Dr. Lynn G. Mendoza	OSDS	SDS
	111. Dr. Mabel F. Musa	OSDS	ASDS
	112. John M. Chavez	CID	CES
	113. Dr. Jennifer E. Monte	CID	EPS / Division ADM Focal Person

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead."*



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 • **Fax No.:** (042) 332-1611  
**E-mail:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>

114. Kyle David V. Atienza	SGOD	SEPS-HRDS
115. Marisol O. Luarda	SGOD	Planning Officer
116. Dr. Fretzie P. Alcantara	SGOD	SEPS - SMME
117. Rey R. Raymundo	SGOD	EPS - SMME
118. Ma. Concordia M. Ehora	SGOD - HNS	Nurse II
119. Charmain J. Mogol	CID - LRMS	Librarian II
120. Jessarene R. Madronio	CID	AA VI

*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 • **Fax No.:** (042) 332-1611  
**E-mail:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>

**PROJECT ORGANIZATION AND STAFFING**

Overall Chairperson	Dr. Lynn G. Mendoza
Overall Vice-Chairperson	Dr. Mabel F. Musa
Project Supervisor	John M. Chavez
Project Manager / Program Owner	Dr. Jennifer E. Monte
Members of the Implementation Team	Dr. Maria Corazon A. Borja Jerome S. Catamio Rowel S. Laririt Rowena M. Loto Maxima R. Marquez Democrito M. Nazareno Jimmy M. Romasanta Thelma M. Salvacion
Member of the Process Observer Monitor	Kyle David V. Atienza
Member of the Planning Team (LIS/EBEIS)	Marisol O. Luarca
Members of the Activity Evaluation Team	Dr. Fretzie P. Alcantara Rey R. Raymundo
Member of the Activity Health Team	Ma. Concordia M. Eborá
Members of the Support Staff	Charmain J. Mogol Jessarene R. Madronio

*"DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead."*



**Address:** T. Roque St., Malusak, Boac, Marinduque  
**Tel. No.:** (042) 754-0247 • **Fax No.:** (042) 332-1611  
**E-mail:** marinduque@deped.gov.ph  
**Website:** <https://depedmarinduque.com>